

# **Chichester District Council**

## **CORPORATE GOVERNANCE & AUDIT COMMITTEE    24 November 2015**

### **Audit Reports & Audit Plan Progress**

#### **1. Contacts**

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#### **2. Recommendation**

**The committee is requested to consider the Audit Reports and the Audit Plan Progress.**

#### **3. Main Report**

##### **3.1. Use of Consultants**

The focus and scope of this audit changed as a result of our initial review as there was a very small amount of income that related to consultancy services. From the random sample only one was used for the walkthrough relating to consultancy expenditure for 2014-2015. The company delivered their brief in accordance with requests made of them. However, the procurement process was not strictly adhered to and this led to a breach in the Council's Contract Standing Orders.

Three recommendations have been made one significant and two important.

##### **3.2. IT Security of Assets**

The scope of this audit was to review the inventory for portable items. During the Audit it became apparent that ICT are currently going through a period of change and have indicated that many of the finding will be addressed. However, there is general concern that the inventory remains incomplete and the whereabouts of all assets is not easily identified. It is essential that a reconciliation of assets is undertaken, in the short term in order to record their current location and ownership.

Nine recommendations have been made three significant and six important.

#### **4. Background**

4.1. Not Applicable

#### **5. Outcomes to be achieved**

5.1. Not Applicable

#### **6. Proposal**

6.1. Not Applicable

## **7. Alternatives that have been considered**

7.1. Not Applicable

## **8. Resource and legal implications**

8.1. Not Applicable

## **9. Consultation**

9.1. Not Applicable

## **10. Community impact and corporate risks**

10.1. Not Applicable

## **11. Other Implications**

Are there any implications for the following?		
	Yes	No
<b>Crime &amp; Disorder:</b>		√
<b>Climate Change:</b>		√
<b>Human Rights and Equality Impact:</b>		√
<b>Safeguarding:</b>		√
<b>Other (Please specify):</b>		√

## **12. Appendices**

- 12.1. Appendix 1 Audit Plan Progress Report
- 12.2. Appendix 2 Use of Consultants Audit Report
- 12.3. Appendix 3 IT Security of Assets Audit Report

## **13. Background Papers**

13.1 None